



## EXHIBITOR GUIDE

**TDWI München 2019** | 24 - 26 June MOC Munich

Important information for your sponsorship at TDWI München 2019.

# A STRONG TEAM. ONLY FOR YOU.

## Dear Exhibitors,

We are glad to welcome you to this year's TDWI München conference. This year, again, the TDWI provides current exciting topics. But, the exhibition as well, plays an important part at the event. With an open and modern booth constructing, exciting side events and extensive marketing campaigns we are supporting your successful exhibition appearance.

In this **Exhibitor Guide** you will find the most important information. If you cannot find an answer to your questions, please do not hesitate to contact us. Our whole TDWI-Team is available at any time and is looking forward to a great conference.

Your TDWI-Team

## Please contact:



### Orga Team

Keyword: TDWI MUC

Phone: +49 (0) 2241 / 23 41-100

E-Mail: [Konferenzen@sigs-datacom.de](mailto:Konferenzen@sigs-datacom.de)

- **Important Deadlines**
- **Date & Venue**
- **Opening Hours Registration Desk**
- **Booth Constructor**
- **Hard- & Software Equipment at your Booth**
- **Delivering Material**
- **Ticket Registration**

# IMPORTANT DEADLINES



What?	Deadline
Order Additional Equipment from the Booth Constructor PLAN 3	10.05.2019
Order Graphics from the Booth Constructor PLAN 3	17.05.2019
Order Additional Hard- & Software Equipment (from mediapicture)	05.06.2019
Registration Exhibitor & Conference Tickets	07.06.2019
Order Services from the MOC	03.06.2019
Delivery of Stand Material with Schenker	<i>from</i> 17.06.2019

# DATE & VENUE

## Date

TDWI München takes place from 24-26 June 2019

## Venue

MOC - Das Veranstaltungscenter  
Lilienthalallee 40  
80939 München

[Google Maps](#)

Please contact:

**Manfred Sandner**

Phone: +49 (0) 89 323 53 - 480

E-Mail: [manfred.sandner@messe-muenchen.de](mailto:manfred.sandner@messe-muenchen.de)

More information about the MOC is available online:

<https://www.messe-muenchen.de/en/meta/home/home.html>



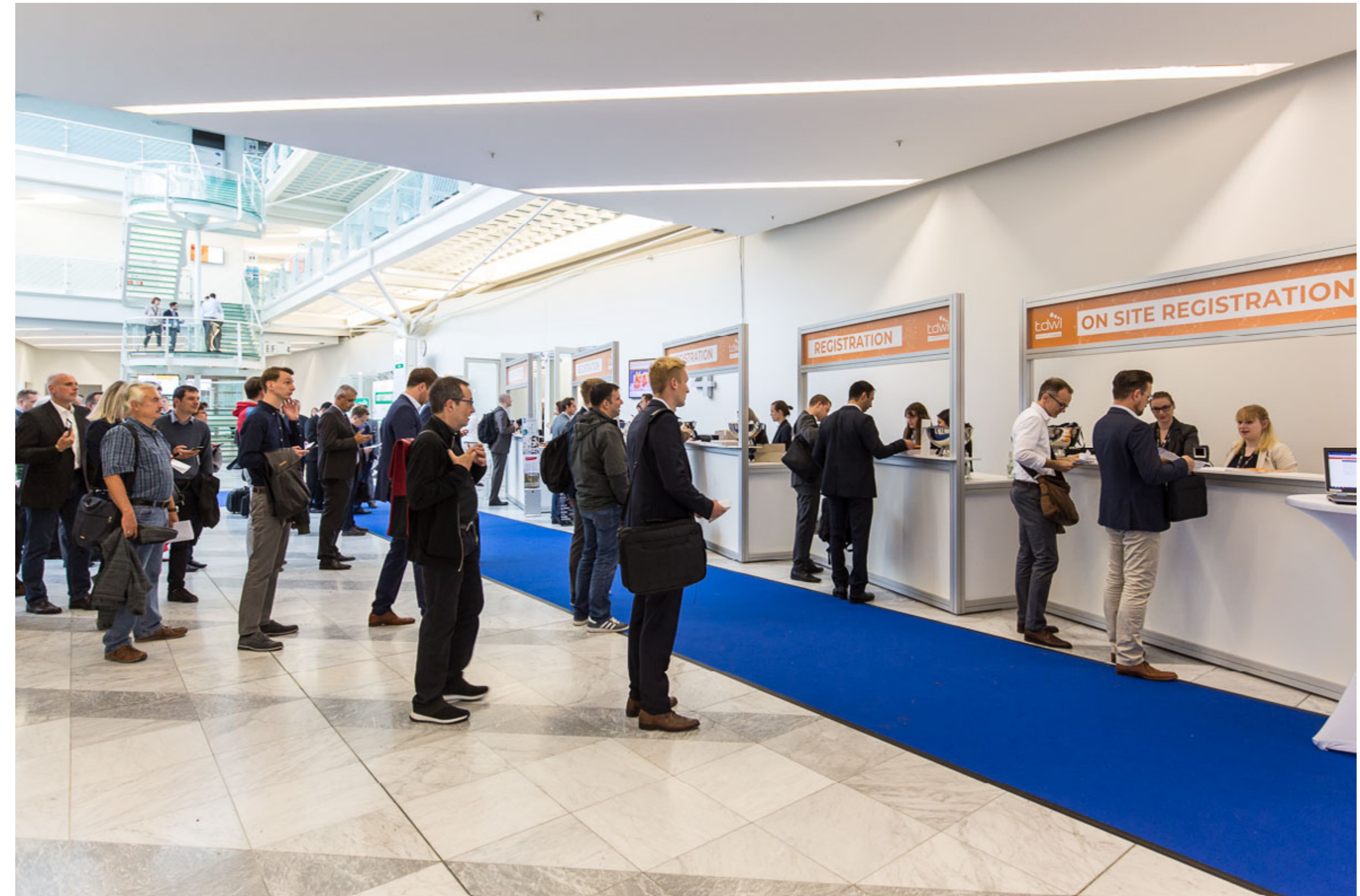
# OPENING HOURS REGISTRATION DESK

## Registration Desk

You will find the registration desk for delegates and visitors at the entrance of **Hall 4** in the MOC.

### Opening hours:

Monday, 24 June 2019	8.30 am - 6.00 pm
Tuesday, 25 June 2019	8.00 am - 6.00 pm
Wednesday, 26 June 2019	8.00 am - 4.00 pm



# BOOTH CONSTRUCTOR

## Booth Constructor

Our official booth constructor is:

### PLAN 3 GmbH

Sigmund-Riefler-Bogen 14  
81829 München

Please contact:

#### Claudia Niklas

Phone: +49 (0) 89 / 94 38 94 - 325

Fax: +49 (0) 89 / 94 38 94 - 326

E-Mail: [niklas@plan-3.de](mailto:niklas@plan-3.de)

## Setup

Sunday, 23 June 2019

4.00 pm to 7.30 pm

Monday, 24 June 2019

7.00 am to 8.00 am

Please contact SIGS DATACOM if you need more time to set up your booth.

## Dismantling

Wednesday, 26. June 2019, starting 5.00 pm

All displays and booth will have to be dismantled by 11:00 pm on the same day.

**PLAN 3**

## Standard booth equipment and additional orders PLAN 3

Please check our [order forms](#) for information about your stand equipment.

## You need more equipment?

Please fill in our form and choose the additional equipment (for example furniture, brochure racks etc.) Please return the form to our booth contractor PLAN 3 until 10 May 2019 ([tdwi2019@plan-3.de](mailto:tdwi2019@plan-3.de)).

10 May  
2019

## You need graphics for your booth?

You can order graphics for your booth directly from PLAN 3 by filling in the form and returning it to PLAN 3 until 17 May 2019. ([tdwi2019@plan-3.de](mailto:tdwi2019@plan-3.de)).

17 May  
2019

# HARD- & SOFTWARE EQUIPMENT AT YOUR BOOTH

## Order at MOC

### Power connection

All booths are equipped with a power supply of 2000 W.

### Internet Access

All TDWI exhibitors have free WiFi access, which is great for checking e-mails etc. If you need stable internet please order LAN.

### Do you need more power?

Order your power supply and your LAN connection directly from the MOC Munich by filling in the [form](#) and returning it to MOC until 03 June 2019.



Please note that all additional orders involve costs. This costs will be invoiced after the conference.

## Order at mediapicture

### Additional Technical Equipment

You are responsible for your hard- and software at your booth.

### Do you need a screen?

Order your screen directly [from](#) our partner mediapicture by filling in the form and returning it to mediapicture until 5 June 2019

5 June  
2019

### Audio at your booth

Please note that it is not permitted to use speakers, microphones and music at your booth. Please note also, that your neighbour should not be disturbed by the volume of audio equipment (i.e. laptops) at your booth.

03 June  
2019

# DELIVERING MATERIAL

## Delivery of Material

Please note that your material can only be delivered by **Schenker**. Material can be delivered from 17 June 2019 on.

From  
17 June  
2019



For the services (delivery incl. intermediate storage) charges will apply.

## Delivery address

Please use the following address:

### Schenker Deutschland AG

Herr Siegfried Stöger  
c/o „TDWI MUC 2019“ + „**Company Name**“  
„**Your Booth Nr.**“  
Lilienthalallee 40  
80939 München

If you need to park your car in the delivery area in order to deliver your materials, please note that **EUR 100 have to be payed as a deposit**. This deposit will be returned to you by the MOC staff when you leave the exhibition area. Please note that you can stay with your vehicle for a maximum of three hours.

## Do you have a bag insert?

If you have a bag insert, we will contact you individually for further information.

## Please contact:

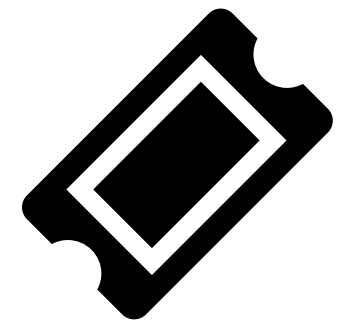
Herr Siegfried Stöger  
Telefon: +49 (0) 89 3 24 11 25  
E-Mail: [siegfried.stoeger@dbuschenker.com](mailto:siegfried.stoeger@dbuschenker.com)

# TICKET REGISTRATION

## Exhibitor-Tickets

Exhibiting companies will receive individually issued tickets free of charge allowing free entrance during set-up and dismantling times, during the exhibition and to the Welcome Reception. Furthermore exhibitors can visit the Keynotes, the Special Days and the Case Studies. Catering is included.

The number of tickets depends on the sponsoring package. You can collect them from the registration desk opposite the main entrance.



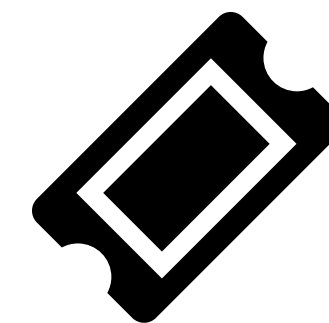
Please note that all exhibitors have to register individually via our online registration form -> [please click here](#)  
Please note that we need an individuell e-mail address due to data protection laws.

We need these information until 7 June 2019. Please be aware that if the necessary information is not provided on time, your exhibitors could have a long wait at the registration on site.  
Please note that Exhibitor Tickets cannot be used for participants who are already registered.

**7 June  
2019**

## Conference-Tickets

Depending on the agreement, there might be a certain number of conference tickets included in your sponsoring package. You are free to use them for employees or clients. You can visit the exhibition, the Welcome Reception, the Keynotes, the Special Days, the Case Studies and the tracks in the conference programme. Catering is included.



Please note that all customers have to register individually via our online registration form -> [please click here](#)  
Please note that we need an individuell e-mail address due to data protection laws.

We need these information until 7 June 2019. Please be aware that if the necessary information is not provided on time, your customers could have a long wait at the registration on site.  
Please note that Conference Tickets can not be used for participants who are already registered.

**7 June  
2019**